

Dual Enrollment Student Checklist

Complete Steps 1-4 by Feb 20, 2024:

1. Make sure to sign up for Parent/Square and download the app _____
2. Students must check college admission requirements and register for necessary test.
(PSAT, SAT/ACT or Accuplacer) ____
3. Create a Gafutures.org account _____
4. Complete and submit the BHS Dual Enrollment Contract to Ms. Gutierrez in the
Counseling Office _____

Complete Steps 5-8 by March 15, 2024

5. Schedule an appointment with Mrs. Kay to select courses for 1st and 2nd semester 2024-
2025 School year _____
6. Complete college DE application on gafutures.org _____
7. Request your transcript on Gafutures.org (If you receive an error screen, please contact
Ms. Gutierrez in the counseling suite.) _____
8. Complete partnership agreement and funding application on Gafutures.org for college of
choice _____

Complete Steps 9-10 by April 30, 2024

9. Once accepted to college, attend the orientation, or meet with college advisor to register
for Fall 2024 semester classes _____
10. Once you have a college schedule, please make an appointment to verify your final your
2024 fall schedule, Cindy Fernandez (Juniors), Gregg Campbell (Sophomores) or Tracy
Kay (Sophomores and Juniors). **This is needed to approve your funding.** _____